

PENN TOWNSHIP MUNICIPAL AUTHORITY

Minutes From Regularly Scheduled Meeting

June 1, 2006

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, June 1, 2006 at 7:10 p.m. in the Penn Township Municipal Authority Office located at 2585 Route 522, Selinsgrove, PA. Chairman Neal Smith presiding.

MEMBERS PRESENT:

Chairman Neal Smith, Treasurer Timothy Laubscher, Assistant Secretary/Treasurer Thomas Ferry and Secretary Gregory Aungst (arrived at 7:39 p.m.)

Member(s) Absent: Vice-Chairman Darwin Swope

OTHERS PRESENT:

Solicitor Robert M. Cravitz, Esq., Inspector Pete DeWire of PECO Consultants, Inc., Administrative Secretary Susan Seebold and Engineer Kevin Shannon of Gannett Fleming, Inc.

VISITORS PRESENT:

Robert Bickhart of Gerald E. Bickhart & Sons, Inc., Michael Savidge, Rick Savidge, Todd Hoot, Heather Hoot and Glen Swope

MINUTES:

The Authority members reviewed the minutes of the May 3, 2006 PTMA meeting. A motion was made by Assistant Secretary/Treasurer Thomas Ferry to approve the minutes from the May 3, 2006 Penn Township Municipal Authority meeting as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved

PUBLIC COMMENT:

No one present to be heard.

CORRESPONDENCE:

No correspondence to review.

PHEASANT RIDGE:

Solicitor Robert Cravitz reported that the Pheasant Ridge Land Development Deed of Dedication is currently being drafted and should be completed next week. After a brief discussion, Chairman Neal Smith motioned to accept the Pheasant Ridge Land Development Deed of Dedication when completed with detailed descriptions, executed and approved by Solicitor Robert Cravitz. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

(Michael & Rick Savidge left the meeting at 7:17 p.m.)

J & D EISENHART REALTY LLC LAND DEVELOPMENT:

The Authority reviewed the May 31, 2006 letter from Gannett Fleming, Inc. and May 31, 2006 letter from John E. Eisenhart concerning the proposed J & D Eisenhart Realty LLC Land Development located along Route 522 in the Peachey Industrial Park on lots 3B and 5. After a brief discussion, Assistant Secretary/Treasurer Thomas Ferry motioned to approve the water and sewer plans for the proposed J & D Eisenhart Realty LLC Land Development as presented. Chairman Neal Smith seconded the motion and unanimously approved.

(Robert Bickhart left the meeting at approx. 7:25 p.m.)

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ST. PIUS X LAND DEVELOPMENT:

After the Authority members reviewed and discussed the June 1, 2006 letter from Larson Design Group, Chairman Neal Smith motioned to have the Authority office send a letter to Justin Keister of Larson Design Group stating that PTMA has reviewed his June 1, 2006 letter concerning the proposed St. Pius X Catholic Church Land Development water line connection at the Bel Mar Avenue and Sunset Drive connection point of entry and subsequent May 3, 2006 motion by the Authority. It shall further state that upon said review, PTMA remains interested in finding an agreeable solution to proceed with the construction of the Bel Mar Avenue water main extension, which will provide a water main connection point for the aforementioned land development. The letter shall request that representatives from the St. Pius X Catholic Church and Larson Design Group attend the July 6, 2006 PTMA meeting to proceed with further discussion. It shall note that if Mr. Keister would like to talk concepts before said meeting, he may contact PTMA Chairman Neal Smith. It shall also note that any agreements discussed would have to be approved at a PTMA meeting. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

GARY WALTER PROPERTY:

The Authority members reviewed the May 16, 2006 memo from Eastern Snyder County Regional Authority Solicitor, Karen Hackman, concerning the Gary Walter property located in Union Township, Snyder County. After a brief discussion, the Authority office was directed to send a letter to the Penn Township Board of Supervisors stating that as they may know PTMA was approached by Rick McGinnis and Gary Walter to supply sewer service to a piece of property owned by Mr. Walter located on South Market Street (formerly Old Routes 11 & 15) just over the Penn Township/Union Township line in Union Township, Snyder County. It shall explain that due to the Union-Chapman Regional Authority not having sewer facilities located near Mr. Walter's property, the Union-Chapman Regional Authority has given Mr. Walter approval to have PTMA serve this property with public sewer services. It shall state that upon PTMA Engineering review, PTMA has found that there is physical sewer conveyance capacity available in the "Old Routes 11 & 15" sewer line for up to 100 Equivalent Dwelling Units (EDU's) to serve this property. It shall further state that since this property is located outside of Penn Township, an agreement between Mr. Walter and PTMA will need to be negotiated, which will include fees, requirements, etc. The letter shall also state that upon execution of this agreement, PTMA would be in a position to accept the proposed sewer connection. It shall also note that currently Mr. Walter was directed to contact Eastern Snyder County Regional Authority (ESCRA) for approval of treatment capacity. It shall request that the Penn Township Board of Supervisors contact PTMA if they know of any reasons why PTMA can not serve sewer services to the aforementioned property.

(Secretary Gregory Aungst joined the meeting at 7:39 p.m.)

PAWLING STATION BUSINESS PARK – SIDCO:

After the Authority members reviewed the June 1, 2006 letter from Gannett Fleming, Inc., Chairman Neal Smith and Engineer Kevin Shannon reported on the status of the Pawling Station Business Park Land Development. It shall be noted that Chairman Neal Smith and Engineer Kevin Shannon will represent PTMA at the June 8, 2006 Pawling Station Site Meeting.

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ANNUAL WATER SYSTEM INSPECTION REPORT:

Engineer Kevin Shannon presented and briefly discussed the 2006 Annual Penn Township Municipal Authority Water System Inspection Report to the Authority members. In order for the Authority members to have time to review the aforementioned report, further discussion was tabled until the July 6, 2006 PTMA meeting.

PTMA WATER & SEWER SYSTEM MAP:

Chairman Neal Smith reported that he contacted Glen Stuck of Snyder County GIS concerning possible mapping options available to PTMA. After a brief discussion, Inspector Pete DeWire was directed to bring sample maps for the Authority members to review at the July 6, 2006 PTMA meeting.

OLD COLONY ROAD SEWER MAIN EXTENSION FEASIBILITY STUDY:

The Authority members reviewed the June 1, 2006 letter from Gannett Fleming, Inc. concerning the Old Colony Road sanitary sewer service alternatives and the May 24, 2006 second notification of sewer code violation to Mr. Glen Swope from the Snyder County Sewage Code Enforcement Committee concerning Mr. Swope's 201 Old Colony Road property. After a lengthy discussion, Assistant Secretary/Treasurer Thomas Ferry motioned to provide sewer taps to the low-pressure sewer main located along Old Colony and Quarry Roads for the following residential homes that were constructed prior to the aforementioned low-pressure sewer main construction in an amount not to exceed Twenty-Five Hundred Dollars (\$2500.00) and waive all PTMA sewer permit fees:

200 Old Colony Road (07PN043)
201 Old Colony Road (07PN046)
203 Old Colony Road (07PN047)
310 Quarry Road (07PN045)
313 Quarry Road (07PN041)

Assistant Secretary/Treasurer Ferry further motioned that while installing the aforementioned taps, the property owners will hold Penn Township Municipal Authority harmless from any and all claims for property damage and will provide Penn Township Municipal Authority access to all abovementioned properties. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

Assistant Secretary/Treasurer Thomas Ferry motioned to authorize Inspector Pete DeWire to acquire a Highway Occupancy Permit from the Pennsylvania Department of Transportation for the 201 and 203 Old Colony Road sewer tap installations. Assistant Secretary/Treasurer Ferry further motioned to have Inspector Pete DeWire solicit quotes to install the sewer taps for the 201 and 203 Old Colony Road properties from three PTMA approved contractors and use the services of the company with the lowest qualified bid. Secretary Gregory Aungst seconded the motion and unanimously approved.

(Glen Swope, Todd Hoot and Heather Hoot left the meeting at 8:58 p.m.)

CHAIRMAN'S REPORT By Neal Smith:

Salem Road Paving – Penn Dot:

Chairman Neal Smith reported that Penn Dot will be paving Salem Road in the near future and requests that PTMA raise the manholes along said road to grade. After a brief discussion, Inspector Pete DeWire was instructed to contact Fairchild Brothers, Inc. after Salem Road has been repaved and schedule to have all manholes along the said road raised to grade.

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INSPECTOR'S REPORT By Pete DeWire of PECO Consultants, Inc.:

Salem Glenn Pump Station Repairs – Kappe Associates:

Inspector Pete DeWire reported that Salem Glenn Pump Station's pumps #1 and #2 recently failed, requiring PTMA Operator Scott Sharp to call R.C. Stahlneckers to clean out both wet wells and contact Kappe Associates to repair and inspect the malfunctioning pumps. After the Authority members reviewed and briefly discussed the May 25, 2006 quote from Kappe Associates, Assistant Secretary/Treasurer Thomas Ferry motioned to approve the May 25, 2006 quote from Kappe Associates as presented and purchase all parts for PTMA stock as listed on said quote totaling \$3,470.00. Assistant Secretary/Treasurer Ferry further motioned to have Kappe Associates repair pump #2 for an additional \$3,600.00 as presented on the aforementioned quote. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

OPERATOR'S REPORT By Scott L. Sharp:

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

TREASURER'S REPORTS By Timothy Laubscher:

The Authority members reviewed the financial reports. (See Attachment B and C.)

Chairman Neal Smith motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

ADJOURNMENT:

With no further business to discuss Secretary Gregory Aungst motioned to adjourn the June 1, 2006 PTMA meeting at 9:18 p.m. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

***Respectfully Submitted,
Susan L. Seebold, Administrative Secretary
Penn Township Municipal Authority***